

Government of India
Department of Atomic Energy

Anushakti Bhavan,
C.S.M. Marg,
Mumbai - 400 001.

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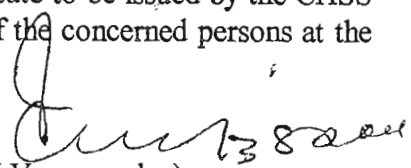
August 13, 2001

Sub : Forwarding of details when the beneficiary under
CHSS is transferred from one Unit to other.

As per the existing instructions when an employee while in service or after retirement moves from one CHSS station to the other, certain essential details concerning the membership in the Scheme are to be forwarded from the old station to the new station. However, some retired officers at Chennai had pointed out that on certain occasions proper information in respect of the concerned person is not being furnished by the CHSS authorities from the old station with the result that there are practical difficulties in timely registration at the new place and consequent delay in getting the medical attention whenever needed. They have, therefore, suggested that a format incorporating certain details as indicated below in respect of retired persons who move out from one station to the other may be adopted :-

1. Name
2. Date of birth
3. Designation/Post held at the time of retirement
4. Unit from which retired
5. Date of Retirement
6. Centre from which medical facilities are presently availed.
7. Centre to which transfer is sought
8. No. of dependents – a) Name
b) Age
c) Sex
d) Relationship
9. CHSS contribution a) Period upto which paid
b) Rate of contribution
c) Whether life time

It is requested that information pertaining to such of the data as indicated above which are not covered presently may also please be included in the certificate to be issued by the CHSS authorities so as to ensure timely registration of the membership of the concerned persons at the new place.


(M. Venugopalan)
Under Secretary

1. Head, Medical Division, BARC Hospital
2. Chief Administrative Officer, GSO, Kalpakkam
3. Chief Admn. & Accounts Officer, HWP, Manuguru
4. Chief Admn. Officer, CAT, Indore
5. Administrative Officer, HWP, Tuticorin
6. Administrative Officer, HWP, Baroda
7. Administrative Officer, HWP, Talcher
8. Administrative Officer, VECC, Kolkatta
9. Sr. Manager, (P&IR), TAPS, Tarapur
10. Sr. Manager, (P&IR), RAPS, Kota